



Building Clark County as a Community of God

2009 Grant Application Instructions

- 1) **Fifteen copies** of your grant request are due to The Nehemiah Foundation office no later than August 1, 2008 by 5:00p.m.
- 2) The grant application is available at our website: www.nehemiahfoundation.net. We recommend downloading it in Microsoft Word format, saving on your hard drive, and then typing in your responses and re-saving. Please do not submit a hand written proposal
- 3) Be familiar with our 'Funding Guidelines' before completing your grant application. This information is also available for download at our website.
- 4) Every grant request is read thoroughly. To expedite this process for the Program Committee, we ask the following:
 - a. Be succinct as possible.
 - b. Use proper format for writing. For example, please use proper pronunciation, do not use all capitals, set font size to 12, and use single spacing.
 - c. Staple grants in the upper left hand corner. Plastic covers or sheet protectors are not necessary.
- 5) Please do not submit brochures with your grant request. We will contact you if more information is needed.
- 6) If you have any questions about the grant application process, please contact Jeff Collins at 325-6226.
- 7) Grants may be hand delivered to The Nehemiah Foundation office at:
 - 4 West Main St. (National City Bank building)
 - Suite 530
 - Springfield, Ohio

Grants may be mailed to:
The Nehemiah Foundation
P.O. Box 3112
Springfield, Ohio 45501-3112